

**MINUTES**  
**MISSISSIPPI COMMUNITY COLLEGE BOARD**  
**Thursday, August 18, 2011**

The committee of the whole of the Mississippi Community College Board (MCCB) met at 6:00 p.m. at Huntington's Grill in Jackson and then reconvened at 7:05 p.m. in the Hattiesburg Room of the Hilton Hotel in Jackson, on Thursday, August 18, 2011.

**Members present:** Mr. Bubba Hudspeth, Chair; Mrs. Patricia Dickens, Vice-Chair; Mr. Bobby Steinriede; Mr. Max Huey; Mr. Ed Perry; and Mr. Tom Gresham.

**MCCB Staff in attendance:** Dr. Eric Clark, Mrs. Deborah Gilbert, Dr. Debra West, Dr. Shawn Mackey, Dr. Joan Haynes, and Mrs. Cynthia Jiles.

**CALL TO ORDER**

Chairman Bubba Hudspeth called the meeting to order at 7:05 p.m. He welcomed all Board members and asked Dr. Clark to provide his report.

Dr. Clark invited the Board to attend the Legislative Budget Office hearings scheduled for 2:00 p.m. Thursday, September 22, 2011 at the Woolfolk Building in Jackson, Mississippi.

On Friday, Dr. Clark will introduce the newest MCCB staff member, Raul Fletes, and present recommendations for the annual George F. Walker Workforce Training Award for Board approval.

He concluded his report.

Dr. Shawn Mackey reported that he would present two action items for approval. He will also present a new summary close-out report for statewide workforce training. He will present the standard workforce report, the updated WET Funds report, and the Grants report.

Dr. Mackey reported that we have scheduled Virginia College's final accreditation visit. A team will visit the campus to review their corrective action plan and labs to ensure that all compliance issues have been corrected.

He concluded his report.

Dr. Joan Haynes reported that she does not have any action items to present to the Board.

She concluded her report.

Dr. Debra West reported that she does not have any action items to present to the Board.

She concluded her report.

Mrs. Deborah Gilbert reported that she will present the following items at the Friday meeting:

**Attachment 1** is the approval request for the Education Enhancement Fund Disbursements out of Fund 4080 in the amount of \$3,090,873.00 and Fund 4110 in the amount of \$82,112.00, totaling \$3,172,985.00 effective August 31, 2011. This will require approval.

**Attachment 2** is the update on Education Enhancement Fund Reductions – FY 2012. This is for informational purposes only and does not require approval.

**Attachments 3a and 3b** are the Financial Statements for Funds 2291 and Special Funds as of July 31, 2011. Attachment **3a** is Special Funds as of July 31, 2011 (FY 2011) – Lapse Period and Attachment **3b** is Special Fund information as of July 31, 2011 (FY 2012). These do not require approval.

**Attachment 4** is the Z-1 Budget Revision #1 for MCCB Administration – escalate Proprietary School and College Registration budget by \$40,000 due to additional fees collected. This will require approval.

**Attachment 5a, 5b, and 5c** are purchasing approval requests for the **5a**, Respondus, Inc.; **5b**, Inter-Agency Agreement; and **5c**, Jobs for Mississippi Graduates, Inc. These will require approval.

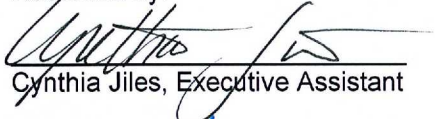
**Attachment 5d** is an approval request for an amount up to \$130,000 to purchase upgrade equipment to increase bandwidth for MCCB. This will require approval.

**Attachment 6a and 6b** are budget requests for FY 2013. These will not require approval.

Mrs. Gilbert concluded her report.

There being no other business, Chairman Hudspeth adjourned the meeting at 7:55 p.m.

Recorded by:

  
Cynthia Jiles, Executive Assistant

Approved by:

  
Mr. Bubba Hudspeth, Chairman

  
Dr. Eric Clark, Executive Director